



August 1, 2020

Dear HIAT Families,

We appreciate your continued support of our school and your patience as we have worked to develop our reopening plan. As we continue to plan for the upcoming school, please know that we are taking every precaution possible to ensure the safety of our families and staff.

There was a previous HYBRID plan that we originally created, however due to the raise of cases in Lake County in the past week, we have re-evaluated and revised that plan.

On Friday July 31, 2020, the board and Phalen Leadership Academies approved for our scholars starting school virtually for the **FIRST QUARTER (August 17-October 22)** and then transition into the previously communicated hybrid model after Fall Break (October 23rd-October 26th).

The First Week of School students will attend in-person class to get their technology to use during virtual learning, meet their teachers, and get trained on Blackboard (Which is the platform that we are using to provide live instruction to scholars).

- August 10th and August 11th Group A scholars ONLY will attend a full day of school 7:45 AM -3:30 PM
- August 12th and August 13th Group B Scholars ONLY will attend a full day of school 7:45 AM- 3:30 PM
- August 14th There will be NO SCHOLARS in the building. Teachers will teach virtual scholars for Blackboard.
- BUS SERVICE will be provided August 10th-August 13th.
- A survey will be sent to Kindergarten parents only regarding bus service starting August 17th.

******Parent who chose not to send their students to school at all, can come to school the week of August 10th- August 13th to pick up technology******

We will continue to monitor the current conditions weekly. In the event that there is not a decline of positive cases by the end of first quarter, we may have to add additional virtual weeks.

Attached is an outline of the plan along with additional information and expectations. Our staff will be onsite daily during regular school hours to deliver virtual instruction. Parents are encouraged to contact teachers during their office hours for additional support. Office hours will be during their prep time.

If you have any questions or concerns, feel free to contact the school. As always thank you for allowing Higher Institute of the Arts and Technology to provide the best education for your scholars! Please continue to be safe during this time.

Warmest Regards,
Jillian Kemp
Principal

Technology Distribution

- K-8th grade students will be the week of August 10th- August 13th
- Scholars who do not attend 8/10 - 8/13 will pick up devices in a drive thru fashion this week.

Blackboard Training/First Week of School

- Scholars will come to school the first week of school to meet their teachers and get trained on Blackboard. (In-Person)
- Group A Scholar group will come Monday August 10th and Tuesday August 11th
- Group B Scholar group will come Wednesday August 12th and Thursday August 13th
- Friday August 14th (Just training for Virtual Scholars; NO IN-PERSON SCHOLARS)
- Scholars will have a whole day of training with each teacher and specials that they have.
- Scholars will receive their technology on the last day that they have training.
- Blackboard Live instruction will officially start for scholars August 17th.

Uniform

Scholar DO NOT have to wear uniforms the two day they will be in school for in-person instruction. Uniforms are optional.

Casual Dress Expectations:

- Uniforms are optional
- Comfortable casual clothes are permitted
- Jeans are permitted
- No Pajamas
- No tank tops, spaghetti strip shirts or low-cut shirts
- No belly tops
- No short shorts
- No flips flop shoes
- Gym shoes and sandals are permitted

Virtual Learning before Blackboard Implementation

Scholars will engage on Phalen E-Learning site on the days that they are not physically in the building during the first week. **Example:** Group B will get a jumpstart using lessons from phalen.com on Monday, Tuesday, and Friday. They will be on-site Wednesday and Thursday.

1st-8th Students

Starting the week of August 17th, scholars will be fully virtual for the 1st Quarter. We will re-evaluate each quarter following to determine if full virtual for scholars will be extended past the 1st Quarter. We will base this decision on the number of positive COVID cases recorded from the Indiana Department of Health for Lake County.

Kindergarten

After the first initial week of Blackboard training, Kindergarten scholars ONLY will continue in-person instruction 5 days a week. A virtual option will STILL be offered through Blackboard if parents choose not to have their scholars attend on-site.

Teachers

Teachers and staff will still report to work daily 8am-3pm.

Teachers will engage in on site coaching while delivering virtual instruction.

Teachers office hours are during their prep/planning time.

Lunches

Meals will be provided for scholars who attend in-person training the first week.

Scholars who do not attend the first week will be given a week's worth of breakfast and lunch distributed on Monday August 10th from 12 PM- 1PM to parents.

Every week following on Mondays, parents can come pick up a week of breakfast and lunch.

Daily Instructional Schedule

1st-8th grade scholars will start using blackboard the week of August 17th.

Teachers will login and provide live review lessons daily to scholars.

Scholars will complete assignments to reinforce those review lessons through Reading A to Z, RaZkids and IXL.

During this week, Kindergarten scholars will engage in on-campus learning. Students who opt to remain virtual will engage in Blackboard live instruction provided by the tele-teacher model.

Testing:

More communication about testing will be communicated the first week of school!

BOY NWEA testing window will start August 21st.

Group A will come to school on Friday August 21st. Students will test in both ELA and Math on this day.

Group B will come to school on Friday August 28th. Students will test in both ELA and Math on this day.

Lunch will be provided for students on these days.

Parent Communication/Blackboard Training

- Parents will be notified via Smore Newsletter, Website, Facebook, and Robo Calls
- Parents will be offered Blackboard either in-person or virtually. (In-person training will have to be scheduled and size of participants will be reduced due to social distancing).

Visual Schedules

<https://docs.google.com/spreadsheets/d/1maiHFnTijxqCtydAUCbylbknFb0o6LVxhxNwSLBCmA/edit?usp=sharing>

A hardcopy of this schedule will be given to all scholars to take home.

Childcare Resources:

We understand that families may need childcare during this time. Please see options below:

- ◆ Child Care Resource and Referral Agency- connects parents with local childcare options and provides referrals for support. Call 1-800-299-1627 or visit the website at <https://www.in.gov/fssa/carefinder/5712.htm>

◆ Local Daycares:

Daycare	Hours of Operation	Phone
My Safari	6:30 AM-6:00 PM	219-884-1970
Little Dreamers	6:00 PM- 6:00 PM	219-980-9333
Train up a child	6:00 AM- 6:00 PM	219-239-2919
Kings care	7:00 AM- 6:00 PM	219-702-4054
Pathways	5:00 AM- 6:00 PM	219-885-0536
Village Park	7:00 AM- 7:00 PM	219-794-9406
Precious Little Jewels	6:00 AM-6:00 PM	219-427-0354
Bright Beginnings	6:00 AM- 6:00 PM	219-750-9799